

Record of operational decision

Decision title:	Grant of licence for use of land at the south of Merton Meadows for matchday coach parking Decision to Licence land at the above to be used for away fans coach parking
Date of decision:	01/04/2026
Decision maker:	Commercial and Investment Manager
Authority for delegated decision:	Corporate Services' scheme of delegation dated April 2025 (line 35) gives the Commercial and Investment Manager the authority to take the decision
Ward:	Widemarsh Ward
Consultation:	N/A
Decision made:	To grant a licence for coach parking on Easter Bank Holiday Monday for a fee of £35 which is equivalent to parking charges.
Reasons for decision:	To enable away fans coach parking close to match venue. Current construction works being undertaken at the station coach parking site.
Equality Considerations	N/A
Highlight any associated risks/finance/legal/equality considerations:	The fee is payable in advance of commencement of the term. The licensee shall be responsible for all Health & Safety including providing public liability insurance to cover the duration of the licence period. The property is to be handed back to the Council in acceptable condition, any damage to be made good at the expense of the licensee.
Details of any alternative options considered and rejected:	Refuse to extend and/or vary the licence. This could lead to a loss of revenue to the Council.
Details of any declarations of interest made:	No interest to declare.

Signed..... Date: 01/04/2026

Print Name: David Micah
Job Title: Commercial and Investment Officer